

MEMORANDUM

To: Members of the Legislative Coordinating Council

From: Gordon L. Self, Revisor of Statutes

Subject: Proposed budget of the Office of Revisor of Statutes for FY 2024 (Revised) and FY 2025

Date: November 9, 2023

INTRODUCTION – PROPOSED BUDGET SUBMISSION PROCESS

This memorandum is a general summary of the proposed FY 2024 (Revised) and FY 2025 budgets of the Office of Revisor of Statutes. As with all state agency budget requests, the Office of Revisor of Statutes will submit the agency's budget request electronically to the Division of Budget.

In accordance with instructions given to Legislative Agencies by the Legislative Coordinating Council at the August 9, 2023, meeting of the Council, the Office of Revisor of Statutes is submitting the agency's budget proposals to the LCC in summary format. This approach provides a means of focusing on the main issues addressed by the agency's budget documents that are prepared by the Office of Revisor of Statutes. The budget documents and information used in preparing of such documents are available from the Revisor of Statutes upon request.

BUDGET OF THE OFFICE OF REVISOR OF STATUTES

FY 2024 (REVISED)

In accordance with LCC budget instructions staff salaries and wages do not include step increases or cost-of-living adjustments but position reclassifications or progression up the career ladder would be reflected in our agency budget; longevity bonuses are set at the statutory level of \$40 per year of service and are provided within the existing budgets; salaries fixed by the LCC are not changed; fringe benefit rate adjustments are based on rate adjustments utilized by executive branch agencies; and the budgets for FY 2024 (Revised) and FY 2025 include adjustments for the publication costs associated with hardbound volumes of the Kansas Statutes Annotated.

SUMMARY OF OFFICE OF REVISOR OF STATUTES BUDGET REQUEST

The following table summarizes the request of the Office of Revisor of Statutes.

FY 2024 (REVISED) BUDGET

FY 2024 – Approved Budget and Revised Request (current year)

Appropriation	\$4,600,848
Authorized Amount – Includes Reappropriated (July 1, 2023)	\$5,471,170
Lapse	<u>(\$ 870,322)</u>
Revised budget request	\$4,600,848

The revised budget for FY 2024 includes the authorized amount including reappropriations and includes increased funding approved by the Legislature for the KLISS modernization project. Amounts have been adjusted up and down among the budget categories to reflect current expenditure patterns and necessary adjustments. The revised budget request is equal to the FY 2024 approved budget. This revised budget request includes a lapse of \$870,322 primarily as a result of decreased spending related to statutory publication expenditures and unfilled FTE positions.

FULL-TIME EQUIVALENT (FTE) POSITIONS

In the revised budget for FY 2024, there is not a request for additional positions. The total number of positions in the Revisor’s Office continues at 33.5 positions and includes two FTE positions approved by the 2022 Legislature for the KLISS modernization project. Due to the increased demands of the legislative session and statutory publication schedule, the Revisor’s Office does incur overtime expenses associated with a limited number of support positions and includes expenditures to staff temporary session-only positions related to proofreading and document preparation, management and delivery. There are no overtime expenses for attorneys and other professionals. The LCC has provided that the Revisor’s Office expend funds for the following non-FTE positions: Revisor Emeritus and not to exceed two Legislative Fellows. The Revisor Emeritus position is currently not filled and there are no funds in the fiscal years included in the agency’s budget for a Revisor Emeritus. The Revisor’s Office may request funding for such position if the needs of the agency change. There is funding included in the agency’s budget for two Legislative Fellows.

<u>Position</u>	<u>Number</u>
Revisor of Statutes	1
First Assistant Revisor of Statutes	1
Senior Assistant Revisor of Statutes	5
Assistant Revisor of Statutes	13.5
Editor of Statutes	1
Publications Manager	1
Publications Legal Analyst	1
Publications Assistant	2
Office Manager	1
Secretary	2
Receptionist	1
Administrative Assistant	1
Information Systems Administrator	1
Computer Systems Analyst	<u>2</u>
Total	33.5

FY 2025 BUDGET

The amount requested in this proposal for FY 2025 is \$4,801,277, which is \$200,429 more than the FY 2024 (Revised) budget. Amounts have been adjusted up and down among the budget categories to reflect current expenditure patterns and necessary adjustments. The increase is a result of filling unfilled positions and full implementation of the office competitive salary parity plan.

By law, the Legislature delegates to the Office of Revisor of Statutes the responsibility and duty to prepare and publish the Kansas Statutes Annotated and the Cumulative Supplements as the official laws of the State of Kansas. The publication of the laws of the State of Kansas is the culmination of the completion of the constitutionally delegated responsibilities of the Revisor's Office and is a major expenditure in our budget that constitutes around 10% of our budget. The requested amount for FY 2025 for publication includes funding for the publication of volumes of the Kansas Statutes Annotated and the 2024 Supplement volumes. Included in the publication expenditures, the Revisor's Office maintains a public-utilized web-based version of the Kansas Statutes on the Revisor of Statutes Office's website growing in utilization by the public.

The number of FTE positions remains the same for FY 2025 as the number of FTE positions for FY 2024 (Revised).

SUMMARY OF EXPENDITURES:

	FY 2024 (Revised)	FY 2025
Expenditures	\$4,600,848	\$4,801,277
FTE Positions	33.5	33.5

Please do not hesitate to contact me with any questions or requests for additional information that you may have related to this budget.